

## Agenda

Coral Cliffs PD School

Community Council Meeting

September 24, 2020, at 8:15 am

Attendees: Melissa, Whitney, Jennifer, Melanie, and Heidi Miller

**The goal of our committee- Oversee the needs of the school in the areas of academics and safety and how those needs can be funded through Trust Lands**

1. Welcome

2 Brief explanation of what community council does, roles etc. (video)--Mrs. Dietzel

3.. Election of Chair, Vice-chair, and Secretary

- Chair = Whitney
- Vice-Chair = Jennifer
- Secretary = Heidi Miller

4. Data review, identify the greatest academic need, and progress

- Greatest Need at the school is reading - 60% below grade level
- Current Trustland Allotment
  - Fine arts - Mrs. Winslow
  - Reading Proficiency and Math Proficiency - Mrs. Jenkins
  - Learning Coach Stipend - Heidi Miller

5. TSSA, School and Family Engagement Plan and School and Parent Compact.

**6. Digital Citizenship Ideas**

- Are the systems adequate within financial restrictions? Make recommendations and an action plan, as needed
- Is student education adequate – are there needs not addressed? Prepare an action plan to improve/increase education of students
- Is parent education being provided to help teach digital citizenship at home? Prepare an action plan to improve parent education
- Is there an opportunity to encourage positive internet opportunities? Prepare an action plan to encourage positive uses of technology (optional)

5. Other questions, ideas, or concerns

## RULES OF ORDER AND PROCEDURE

### Elections

- Notice will be sent to parents by \_\_\_\_\_
- The secret ballot election will be held at CCES in the office from \_\_\_\_\_
- The principal will oversee the election
- Results are available upon request
- Parents/Guardians will fill all positions by-election
- Teachers elect teacher members
- All council members elect officers for the upcoming year

### Meetings

- An agenda will be made and sent to council members and posted on the school website a week prior to the meeting
- Minutes will be kept at all meetings
- In case of a tie the vote will be brought to the non-council teachers

### Timeline

- First meeting September 24, 2020, at 8:15 am.
- The principal posts the following on the website and in the school office:
  - o The proposed schedule of meeting dates for the year
  - o The names of council members, with a phone or email contact (or both)
  - o A summary of the implementation of the School LAND Trust Program school plan including how the goals were completed and how the money was spent.
  - o Principals enter fall reports on the website
  - o Membership Report - names and email addresses of the current school community council
  - o Signed Principal Assurance - assurance that the council is properly constituted and that elections and subsequent appointments were made according to the law and board rule
  - o Final Report on last year's implementation and with measurement results
- Meeting- September 26 @ 8:00 am
- Meeting- November 14 @ 8:00 am
- Meeting- January 16 @ 8:00 am
- Meeting- February 20 @8:00 am
- Meeting -March 12 @ 8:00 am
- \_\_\_\_\_ - Sign the Committee signature forms!
- Spring Due Date -
  - o Principals enter spring reports on the website
  - o Progress Report for the School LAND Trust program for the current year
  - o School Plan for the School LAND Trust program for next year
  - o Committee Signature Form Prior to the end of the school year
- \_\_\_\_\_ Notification of secret ballot election sent via email
- \_\_\_\_\_ Secret ballot election at Coral Cliffs in the office